

President's Cabinet

McKinley Williams

Notes

September 19, 2008

President's Cabinet  
Notes  
Friday, September 19, 2008  
11:30 a.m. to 1:00 p.m.

Present: Richard Akers, Donna Floyd (in place of Carol Maga), Jeanelle Hope, Mariles Magalong, Mercy Pono, McKinley Williams  
Absent: Carol Maga

| Item   | Outcomes  |
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| <p>1. Constituency Reports - Classified, Faculty, Students, Managers</p> | <p>Mercy reported the classified senate will meet today. Their last meeting was focused on martin Padilla. Classified have requested the building monitor list be updated. They are focused on safety for this academic year and they are quite concerned about the progress, or lack of, on implementing emergency preparedness for Buildings Monitors. Also the emergency supply cabinets need to be checked. Mariles will report back to the President's Cabinet on the status of these issues in one month.</p> <p>Jeanelle reported the first event of "Bridging the Gap" was well attended. Many faculty brought their students. Rock the Vote is scheduled for October 16th, 11:00 a.m. to 1:00 p.m. and 6:00 p.m. to 7:00 p.m. Maria Alegria will have an event co-hosted by the League of Women Voters held at the College on October 11th from 1:00 to 3:00 p.m. in LA-100.</p> <p>Richard reported that many faculty attended the attendance accounting training. Richard complemented Helen for providing substitutes for faculty. The mentor teachers have been selected and paired with mentors. Richard will convey to the mentors the expectations. Richard has been attending campus meetings as well as district level meetings. He will be meeting with Mariles on the Academic Senate budget next week.</p> |
| <p>2. College Council Agenda</p>   | <p>1. Call to Order<br/>           CONSENT AGENDA - ACTION ITEMS<br/>           2. Approval of Agenda<br/>           3. Approval of Minutes form September 10, 2008<br/>           ACTION ITEMS REMOVED FROM CONSENT AGENDA<br/>           NONCONSENT AGENDA - ACTION ITEMS<br/>           4. Permanent Campus Memorial for Martin Padilla - Revised College Policy C3018- Facilities and Properties Naming Guidelines - First Read INFORMATION/DISCUSSION<br/>           5. College Hour - Continued Discussion<br/>           6. Remodel and Other Measure A Activities<br/>           7. Reports from Constituency Groups<br/>           8. Announcements</p>  |

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|  | <p>9. Next Meeting - November 12, 2008</p> <p>10. Adjournment</p> <p>The next College Council meeting is scheduled for October 15th in order to accommodate the accreditation team.</p>   |
| <p>3. Program Review - Follow up to last year's Program Reviews</p> <p>Buildings and Grounds</p> <p>Journalism, Graphics, Media Communications</p> <p>CCCT</p> <p>Math</p> | <p>President's Cabinet met with Paul DeBolt, Ellen Seidler and John Diestler regarding the Media Communications and Graphic Design programs. The department explained how the Graphics Design certificate program has not progressed due to the lack of support and advertisement by the college. It was explained to the department that normally a program is approved but is not implemented for at least a year. This time is spent getting the word out to potential students and to on-campus departments like Admissions and Records and Counseling. It was suggested that the contents of the courses needed for the new certificate should be updated. There have been some title changes, but the courses have basically remained the same for quite some time while there have been lots of changes in technology and in the field.</p> <p>Media Communications was also discussed. This area experienced an increase in enrollments; however, there is still no approved program. While the increased enrollment is great, having an approved program could make the program even more attractive to students.</p> <p>The relationship to the CCETV was also discussed. Ellen indicated that there is not much use of the television station since the technology is a bit out-of-date. Web-based broadcasting is increasing and this is the way the program will go in the future.</p> <p>President's Cabinet encouraged both areas to schedule meetings with their Dean, Donna Floyd and Carol Maga to discuss scheduling issues and the development of certificates. John and Ellen will also work with Priscilla Leadon to gather data of job potential for people who complete these programs. The faculty also will look into the staffing of the graphics lab with the deans and vice president.</p> <p>President's Cabinet thanked the department for meeting with them.</p> <p>Hugh Walters and Carol Stanton met with the President's Cabinet to discuss the status of the Math Department. The discussion centered around progress made on the original recommendations made by the President's Cabinet. The department was receptive to the recommendation, but had not made much progress to implement them. Carol indicated she will ask a department member about taking on the on-line course development, even if the course would be hybrid instead of a true online course. The department has some reservations about a totally online course. Also, scheduling late start courses would be difficult unless they were 12 to 14 weeks in length. They will discuss this possibility.</p> <p>The college is examining classified positions and will look at the possibility of increasing the tutor/instructional assistant in Math. Since resources are scarce, this will need to be examined along with the other classified need at the college.</p> <p>The department will also work on completing the assessment of their SLO"s. The department chair, along with assistance from Mr. Walters, will complete faculty evaluation this year.</p> <p>Also, the department was encouraged to apply again for a box 2A</p> |

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|  | <p>position. Since the college would not receive any new positions, the request will be made for a retirement or reorganization to be reallocated to math if appropriate.</p> <p>The President's Cabinet expressed appreciation for the cooperation of the department.</p> |
| 4. Master Calendar of Constituent Events | Everyone   |
| 5. Other                                 |  |

Notes taken by President McKinley Williams.

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